

how to load the metroland_joboptions file

After creating your ad you will need to create a pdf file. We request that you use the settings we have created to insure maximum quality and avoid printing problems.

First download the metroland.joboptions file from our site and save it on your desktop

To load the joboption file go to MY COMPUTER and double click on your (C:) DRIVE

Find the folder called PROGRAM FILES and double click on it

Locate the folder called ADOBE and double click on it

Locate the folder called ACROBAT 4.0 OR HIGHER and double click on it

Locate the folder called DISTILLR and double click on it

Now drag the metroland_joboptions file into the Distillr folder

When you are finished creating your ad and ready to print choose Adobe PDF as your destination and under Properties in the drop down menu for Adobe PDF Conversion Settings choose metroland.

Email: **production@metroland.net**
cc: **advertise@metroland.net**

Include: Account Name
 Metroland Sales Representative
 Insertion Date

Deadline: Noon Tuesday for Thursday Publication
 (Noon Monday for Adult Services)

For more information about pdf job options and specific dimensions
call Amber Leith, Production Manager
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